This Memorandum of Understanding (MOU) is made and entered into between the identified student (STUDENT) at Dominican University of California (UNIVERSITY) and the identified agency (AGENCY) in order for the Dominican University of California Library (LIBRARY) to post Clinical Laboratory Sciences (CLS) capstone projects on Dominican Scholar, the LIBRARY’S online repository for scholarly and creative work completed by UNIVERSITY students, faculty and staff.

The UNIVERSITY posts online the full-text and metadata of finished master’s theses and capstone projects in Dominican Scholar where they are made available for the public to download and read. This MOU allows for AGENCIES overseeing graduate student capstone projects for the CLS Program to verify whether a CLS STUDENT’S project report (“the report”) may be made publicly available, or not. Unless the UNIVERSITY is directed not to make the report publicly available, the AGENCY understands that a full-text electronic version of the report and its metadata will be discoverable and accessible to the public through Internet search engines via Dominican Scholar.

__________________________ (print STUDENT’S name), a graduate student in the CLS graduate program at the UNIVERSITY, in partial fulfillment of his/her master’s degree, has completed a project report based on his/her research at ________________________________, (print AGENCY’S name). The title of the report is ________________________________.

The AGENCY warrants and agrees to the following (select one):

☐ The report does not contain proprietary information that infringes on the intellectual property of the laboratory. The UNIVERSITY will make the full-text of the report and its metadata available to the public online in Dominican Scholar.

☐ The report does contain proprietary information that will infringe on the intellectual property of the laboratory. The UNIVERSITY will place an embargo on the full-text of the report before it is made available to the public. The embargo shall last no longer than one year from the report’s submission date to Dominican Scholar. During the embargo period, the report’s metadata will be visible online in Dominican Scholar but the full-text of the report will not be available to the public online in Dominican Scholar.

☐ The report does contain proprietary information that infringes on the intellectual property of the laboratory. The report’s metadata will be visible to the public online in Dominican Scholar, but the UNIVERSITY will not make the full-text of the report available to the public online in Dominican Scholar.

Definitions

Embargo – A specified time period during which the full-text of the report will be unavailable

Metadata – information about the report including but not limited to: Title, Author’s name, Advisor’s name, Report abstract.

I certify that I am the identified STUDENT at Dominican University of California.

Printed Name ______________________________________________________

Signature __________________________________________ Date ________________

I certify that I have full power and authority to sign this agreement on behalf of the identified AGENCY.

Printed Name and Title __________________________________________________

Signature __________________________________________ Date ________________

Distribution of signed copies: 1) Student, 2) Agency Representative, 3) Dominican Scholar Administrator at the Archbishop Alemany Library, and 4) Clinical Lab Sciences Program Administrator.